



Morecambe Bay Community Primary School
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Charging and Remissions Policy

INTRODUCTION

This charging and remissions policy complies with statutory requirements, as regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge:

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and music tuition which is part of the National Curriculum
- instrumental and vocal tuition for children in care;

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities

The school may recover the full costs of the following activities which may be provided directly or through commissioned services but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not: (a) part of the National Curriculum; - 3 - © Lancashire County Council 2008 (b) part of religious education.
- board and lodgings on residential visits (subject to remission arrangements).
- provision of instrumental tuition, which takes place during the school day and which has been requested by parents/carers.
- provision of childcare provided before and after school hours

Remissions Policy

- There will be a lower charge for board and lodgings for pupils whose parents are receiving benefits and who contact school seeking financial assistance. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

Written by:	Trudi Wilkinson
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